

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN**

**1 DECEMBER 2008 TO 31 MARCH 2009**

**APPENDIX A**

## FORWARD PLAN OF KEY DECISIONS – 1 DECEMBER 2008 TO 31 MARCH 2009

During the period from 1 December 2008 to 31 March 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Governance Support Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [lindsay.tomlinson@peterborough.gov.uk](mailto:lindsay.tomlinson@peterborough.gov.uk) or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

- Cultural Strategy
- Peterborough Housing Register and Allocations Policy
- Ecohut Project
- Vendor Neutral Solution for Provision of Agency Staff

## DECEMBER - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<b>Section 106 Planning Obligations Implementation Scheme</b> To approve the approach to negotiating Planning Obligations	December 2008	<b>Cabinet</b>  This decision will be an Executive recommendation to full Council for endorsement	Extensive consultation will be undertaken involving relevant stakeholders and appropriate member forums.	Graeme Law Strategic Planning Executive Strategic Growth & Development Tel: 01733 863825 <a href="mailto:graeme.law@peterborough.gov.uk">graeme.law@peterborough.gov.uk</a>	Public report will be available from the Governance Support Officer one week before the decision is made
<b>Moving Forward</b> Agreement for adult social care to be part of the future provider model of the PCT	December 2008	<b>Cabinet</b>	Public consultation took place in 2007; HASc to be consulted September 2008 and October 2008	Denise Radley Director of Adult Social Services and Performance 01733 758444 <a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a>	Public report will be available from the Governance Support Officer one week before the decision is made
<b>Budget 2009/10 and Medium Term Financial Plan to 2011/12</b> Draft budget for 2009/10 and Medium Term Financial Strategy to 2011/12 to be agreed as a basis for consultation. This will include the Council's Capital Strategy, Asset Management Plan and Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust.	December 2008	<b>Cabinet</b>	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2009 and subsequent endorsement at full Council.	John Blair Head of Strategic Finance Tel: 01733 384564 <a href="mailto:john.blair@peterborough.gov.uk">john.blair@peterborough.gov.uk</a>	Public report will be available from the Governance Support Officer one week before the decision is made

<p><b>Council Tax Base</b> To agree the calculation of the council tax base for 2009/10</p>	December 2008	<p><b>Cabinet</b></p>	Internal advice has been received from Finance and Legal Services. No formal consultation will take place regarding proposals	<p>John Blair Head of Strategic Finance Tel: 01733 384564 <a href="mailto:john.blair@peterborough.gov.uk">john.blair@peterborough.gov.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p><b>Cultural Strategy</b> To agree a Cultural strategy incorporating a Cultural Vision, Sports Strategy, Library Strategy and Heritage Strategy and recommend approval by Council</p>	December 2008	<p><b>Cabinet</b>  This decision will be an Executive recommendation to full Council</p>	Relevant stakeholders including Community Development Scrutiny Panel	<p>Kevin Tighe Head of Cultural and Neighbourhood Services Tel: 01733 863784 <a href="mailto:kevin.tighe@peterborough.gov.uk">kevin.tighe@peterborough.gov.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p><b>Peterborough Housing Register and Allocations Policy</b> To agree additions to the Peterborough Housing Register and Allocations Policy: Unacceptable behaviour – clarification on rent arrears; Transfer applications; Refusal of offers</p>	December 2008	<p><b>Cabinet</b>  This decision will be an Executive recommendation to full Council</p>	Peterborough Choice Based Lettings Operations Group; Peterborough Choice Based Lettings Board; Community Development Scrutiny Panel	<p>Adrian Chapman Head of Neighbourhood Services Tel: 01733 863887 <a href="mailto:adrian.chapman@peterborough.gov.uk">adrian.chapman@peterborough.gov.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p><b>Section 44 Input to Regional Spatial Strategy (RSS) Review</b> To give advice to East of England Regional Assembly on proposed review of the Regional Spatial Strategy to 2031</p>	December 2008	<p><b>Cabinet Member for Strategic and Regional Partnerships, Councillor Collins and Cabinet Member for Housing, Regeneration and Economic Development, Councillor Murphy</b></p>	External and key stakeholders including neighbouring local authorities, land agents and chamber of commerce	<p>Rob Brown Area Strategic Planning Manager Tel: 01733 863795 <a href="mailto:robert.brown@peterborough.gov.uk">robert.brown@peterborough.gov.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made

<p><b>Ecohut Project</b> To give authority to the lead partner (the Forestry Commission) to deliver the project to create a family woodland development for recreation and learning purposes</p>	December 2008	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>Ufford Parish Council; Cambridgeshire Constabulary; Peterborough City Council; Natural Networks Partnership, Greater Peterborough Partnership; John Clare Country Partnership</p>	<p>Darren Sharpe Natural Environment Team Leader Tel: 01733 453596 <a href="mailto:darren.sharpe@peterborough.gov.uk">darren.sharpe@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p><b>Riverside Community Sports Pavilion</b> To appoint a contractor to build the Riverside Community Sports Pavilion.</p>	December 2008	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>Riverside Residents' Association, ward councillors and potential user groups.</p>	<p>Paul Stevenette Programme Consultant Tel. 01733 452475 <a href="mailto:paul.stevenette@peterborough.gov.uk">paul.stevenette@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p><b>Schedule of Rates for Capital Civil Engineering Works 2008 – 2010</b> To award a two year framework contract for the delivery of small and medium highway improvement works funded through the Local Transport programme</p>	December 2008	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>Internal stakeholders as appropriate.</p>	<p>Stuart Mounfield Senior Engineer Transport and Engineering Services Tel. 01733 453598 <a href="mailto:stuart.mounfield@peterborough.gov.uk">stuart.mounfield@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p><b>Nene Bridge Refurbishment</b> To award contract for refurbishment</p>	December 2008	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>All utility companies, Network Rail, Environment Agency, internal stakeholders, emergency services and transport groups.</p>	<p>Richard Cranwell Environmental Engineering Team Manager Environment and Community Services Tel. 01733 453504 <a href="mailto:richard.cranwell@peterborough.gov.uk">richard.cranwell@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

<p><b>Future of Peterborough Professional Development Centre (PPDC)</b> To consider options for the future utilisation of the site by the council</p>	<p>December 2008</p>	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>Consultation with take place with relevant stakeholders including Ward Councillors</p>	<p>Richard Hodgson Head of Strategic Projects Tel. 01733 384535 <a href="mailto:richard.hodgson@peterborough.gov.uk">richard.hodgson@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p><b>Vendor Neutral Solution for Provision of Agency Staff</b> To agree a process for engaging with a managed service provider for agency staff</p>	<p>December 2008</p>	<p><b>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</b></p>	<p>Details awaited</p>	<p>Chris Berry Business Transformation Consultant Tel: 07976 619906 <a href="mailto:christopher.berry@peterborough.gov.uk">christopher.berry@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

## JANUARY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Tourist Information Service</b> To determine delivery mechanisms for tourist information services</p>	<p>January 2009</p>	<p><b>Cabinet Member for Community Services, Councillor Lee</b></p>	<p>Consultation will take place with relevant stakeholders as appropriate, including staff, trades unions and the Community Development Scrutiny Panel</p>	<p>Linda Wills Tourism Services Manager Tel: 01733 863835 <a href="mailto:linda.wills@peterborough.gov.uk">linda.wills@peterborough.gov.uk</a></p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

## FEBRUARY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Budget 2009/10 and Medium Term Financial Plan to 2011/12</b> To agree proposals for the Council's budget and corporate strategy in accordance with the Council's procedure rules. This will include approval of the Council's Capital Strategy, the Asset Management Plan, the Adult Social Care Charging Policy and the Draft Annual Accountability Agreement between Peterborough City Council and Peterborough Primary Care Trust</p>	February 2009	<p><b>Cabinet</b>  This decision will be an Executive recommendation to full Council</p>	This decision follows consultation with stakeholders about the draft MTFS, presented to Cabinet in December.	<p>John Blair Head of Strategic Finance Tel: 01733 384564 <a href="mailto:john.blair@peterborough.gov.uk">john.blair@peterborough.gov.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p><b>Refreshed Local Area Agreement (LAA)</b> To sign off the refreshed LAA prior to its submission to the Government Office</p>	February 2009	<p><b>Leader of the Council and Cabinet Member for Finance and Human Resources, Councillor Peach</b></p>	Relevant stakeholders and fora including Scrutiny Committee	<p>Richard Astle Director, Greater Peterborough Partnership Tel: 01733 865042 <a href="mailto:richard@gpp-peterborough.org.uk">richard@gpp-peterborough.org.uk</a></p>	Public report will be available from the Governance Support Officer one week before the decision is made



# MARCH - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
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There are currently no key decisions scheduled for March.

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Human Resources  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team

**CITY SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning  
Resources

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services

Building Control Services

Environmental and Public Protection

Cultural Services

Transport and Engineering Services

Emergency Planning

Occupational Health

City Centre Services

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